

Hazelwood Schools

Teaching Assistant

Person Specification



E = Essential

D = Desirable

Qualifications/Training	
Educated at GCSE Standard including Maths and English	E
Evidence of continuing professional development	D
Qualifications relevant to the role	D
Experience	
Experience of working with children under the age of 11	D
Experience of written record keeping	D
Experience of supporting children with Special Educational Needs and learning difficulties	D
Experience of working in schools with children with autistic spectrum disorder	D
Experience of communicating with a wide range of people from different backgrounds	D
Professional knowledge and understanding	
Knowledge of the development, strengths and learning styles of children	D
Understanding of the educational welfare and social needs of children	D
Working knowledge of implementing Individual Support Plans	D
Practical knowledge of supporting individual pupils or small groups under the teacher's direction	D
Understanding of the issues around behaviour in a school setting	D
Skills, abilities and personal qualities	
Strong organisational skills with an ability to use your own initiative	E
An ability to develop positive relationships with children, valuing their diversity, in order to enhance their learning and social development	E
Ability to engage children in meaningful, structured activities at lunchtimes	E
Excellent communication skills, verbal and written	E
Numeracy and literacy skills to effectively support the pupils	E
Excellent knowledge of ICT to effectively support the pupils	D
The ability to form good working relationships with teachers, pupils and parents and be able to work in a team	E
Willingness to undertake further professional development relevant to the role	E
The ability to become familiar with and apply whole school policies, procedures and standards and be willing to implement them in a consistent manner	E
Evidence of a commitment to equal opportunities and child protection policies and an understanding of their effective operation within schools	E
Ability to build good relationships with external agencies	E
To be prepared to attend in-service and external training courses and to develop and update knowledge and skills as required	E
Ability to assist the school in raising achievement for all its pupils	E
Good sense of humour	E
A passion for the job and enthusiasm to fully participate in whole school life	E